

Board of Mayor and Aldermen Meeting
March 6, 2003

The Board of Mayor and Aldermen of the Town of Jacksboro meet in regular session on Thursday, March 6, 2003 at 7:10 p.m.

Present: Aldermen Nelson, Shelton, Cannon, Green and Mayor Higdon

Motion made by Cannon second by Shelton to approve the minutes for the month of January. All present voted yes.

Following a discussion concerning the proposed industrial access road and the request from County Executive Jerry Cross for the Town of Jacksboro to accept the section of the road that will be inside Jacksboro City Limits as a city street ; motion made by Nelson second by Cannon to not accept the access road as a city street. All present voted yes.

Mayor Higdon reported that the Town of Jacksboro had received a new ISO rating the new rate is 6/9

Reports were submitted by the following departments: Fire, Police, Street and Library.

Motion made by Higdon second by Shelton to employ David Muse as a fulltime fireman. Vote: Alderman Nelson, Cannon, Green, no Mayor Higdon and Alderwoman Shelton yes.

Motion made by Green to employ Joe Lay as a fulltime fireman before a second was made Mayor Higdon stated that applications should be taken.

Alderman Cannon stated that if a fulltime or part-time fireman was hired they would be on a regular work schedule therefore will not available to fill in if an employee did not show up for his shift. Motion made by Cannon second by Green to approve the following list of names, as submitted by the Fire Chief, to be auxiliary firemen and to be on a rotating schedule, effective March 7, 2003 Jason Shetterly, Dennis Chadwell, Joe Lay, David Muse, Corey Overton. All present voted yes.

Motion made by Cannon second by Green to approve, upon planning commission recommendation, the plans from Comcast Cable to build a 16'x24' building and the New Life Ministry to build 100'x 50' and 20'x 50' addition. All present voted yes.

Motion made by Cannon second by Higdon to approve an amendment to the library computer use policy by extending the computer use time to 1 hour instead of 30 minutes. Once the computer system is connected to a faster server use time will go back to 30 minutes. All present voted yes.

Motion made by Green second by Nelson to approve a request from Glen Odell to reserve May 16th and 17th for a Shiners Roadblock All present voted yes.

John Ball with Birch Telecom phone service was present to discuss the town's telephone service. Mr. Ball was instructed to contact the office for information that he will need to make a comparison.

Motion made by Cannon to approve a contract with Rental Uniform for uniforms for the street department amended motion to approve the City Attorney contacting Rental Uniform Company to work out a more suitable contract second by Green. All present voted yes.

Upon the police chief's request motion made by Nelson second by Green to purchase 2 radar units and to employ Verlin Hatfield as a part time police officer 24 hrs. per week @\$8.00 per hour. All present voted yes.

Motion made by Higdon second by Shelton to approve Officer Chapman contacting an electrician to repair the school zone light. All present voted yes.

Motion made by Cannon second by Green to approve repairing the wiring problem in the police car. All present voted yes.

Motion made by Nelson second by Green to approve the CJUC conducting work to correct a water problem on Valley Street at the Betty Marcum residence and to send an approval letter to the CJUC. All present voted yes.

Following a discussion concerning the sidewalk grant, change order number 7 was not approved.

Motion made by Green second by Cannon to apply for another grant to continue the sidewalk project in the areas that had to be cut from the original grant due to funding also to include a welcome sign in the grant application. Vote: Aldermen Nelson,Cannon,Green, Mayor Higdon yes Alderwoman Shelton pass.

Motion made by Green second by Nelson to approve a time clock policy to include a 5 minute increment in clocking in or out. Vote: Aldermen Nelson,Cannon,Green yes Alderwoman Shelton no Mayor Higdon pass.

Following a discussion concerning some employees clocking out and in for the lunch hour and some employees not required to clock out or in; motion made by Cannon second by Green for all employees to work 8 hours including the lunch hour and to not clock out for the lunch period. Vote: Aldermen Nelson, Cannon, Green yes Mayor Higdon and Alderwoman Shelton pass.

Motion made by Shelton second by Green to purchase 4 orange safety vest and 2 pair of gloves for the fire department. All present voted yes.

As the fire department had some radios destroyed due to a fire in the wiring in the fire department motion made by Shelton second by Cannon to approve purchasing 4 portable radios for the fire department. All present voted yes.

Motion made by Shelton second by Green to approve the fire department using funds donated from the United Way to purchase a couch and chair for the department at the cost of \$1100.00 all present voted yes.

Motion made by Green second by Nelson to approve Resolution #257 – a policy concerning the copying and reviewing of city documents; to charge \$.20 per page for copies and \$5.00 for certification. Alderman Cannon had requested the City Attorney to prepare the resolution after original maps and other documents had been taken from the office including 2 minutes books which the City Attorney picked up after they were returned to the office, by Alderwoman Shelton, and kept them until the March meeting at which time they were returned. Vote: Aldermen Nelson, Cannon, Green yes Mayor Higdon and Alderwoman Shelton pass

Motion made by Shelton second by Cannon to approve inspection of 2 fire department pumper trucks at the cost of \$300.00 per truck. All present voted yes.

Motion made by Cannon second by Green to approve placing a copy of the Charter, code book and minutes of the meetings in the library, for public use. All present voted yes.

Motion made by Cannon second by Green to amend Resolution #246 –Personnel Policy by changing Section 2: Employees (B) to 32 hours per week and Section 4: Benefits (B) to read years of service 2 or more also for a resolution be prepared with guidelines for drug testing. Vote: Aldermen Nelson, Cannon, Green yes Mayor Higdon and Alderwoman Shelton pass.

Betty Crumbly with the Humane Society was present and requested a donation be included for the Humane Society in the 2003-04 budget. Motion made by Higdon second by Nelson to approve including a donation in the next fiscal year budget. All present voted yes.

Motion made by Cannon second by Green to replace the time clock that was destroyed in the fire department. Vote: Aldermen Nelson, Cannon, Green yes Alderwoman Shelton no and Mayor Higdon pass

Following a discussion of the cost of the cell phones that are provided to the Mayor, Fire, Police and Street Departments; motion made by Higdon second by Shelton to approve payment of expenditures for February and March. Vote: Aldermen Nelson, Shelton, Mayor Higdon yes Alderman Cannon abstained Alderman Green agreed if what had been approved at an earlier meeting concerning cell phones was being done.

Motion made by Cannon second by Higdon to approve purchasing tires for the street department and to install a streetlight in Perkins Subdivision for Nancy Slover. All present voted yes.

Following a discussion of adult businesses, motion made by Cannon second by Green to approve on the first reading an Ordinance providing for licensing and regulation of adult-oriented businesses. All present voted yes.

Motion made by Cannon to adjourn.

Meeting adjourned at 8:55 P.M.

Recorder

Mayor