

Board of Mayor and Aldermen Meeting  
June 5, 2003

The Board of Mayor and Aldermen met in regular session on Thursday, June 5, 2003 at 7: 00 P.M.

Present: Aldermen Burrell, Shelton, Cannon, Green, Mayor Higdon.

Motion made by Green seconded by Cannon to approve previous minutes. All present voted yes.

Reports were submitted by the Fire Department, Street Department and Library.

Motion made by Cannon seconded by Green to include the following in the drug and alcohol policy: random testing to be twice a year, employees transferring from one department to another would not be required to take a test, due to the transfer, to include the Board of Mayor and Aldermen, to include in the policy a section relating to participation in an education and /or treatment program for anyone who test positive for drug or alcohol use. Vote: Aldermen Burrell, Cannon, Green – yes Alderwoman Shelton and Mayor Higdon – pass

Motion made by Shelton second by Cannon to table the drug and alcohol policy and to hold a workshop to discuss the policy in more detail. All present voted yes.

Motion made by Cannon seconded by Green to approve the purchasing policy with the following exceptions: to change acceptance of low bid to acceptance of lowest and best bid and to change copies of purchase to 4 instead of 6. Vote: Aldermen Burrell, Cannon, Green – yes Alderwoman Shelton- pass Mayor Higdon – no

Motion made by Shelton seconded by Higdon to approve extending the fire department members uniform allowance and permit members to purchase uniforms. Vote: Alderman Burrell and Cannon – pass Green – no Alderwoman Shelton and Mayor Higdon – yes.

Motion made by Shelton seconded by Green to approve purchasing a PA system at the cost of \$782.86 and to purchase name plates. All present voted yes.

Mayor Higdon recessed the meeting for 5 minutes.

Mayor Higdon called the meeting back to order with the same members present.

Following a discussion of who should be permitted to approve purchases as per the purchasing policy, motion made by Cannon second by Green to amend the policy to read recorder or mayor. All present voted yes.

Motion made by Cannon seconded by Higdon to approve releasing the letter of credit submitted by Kenny Baird on the Rolling Hills Subdivision. All present voted yes.

Motion made by Green seconded by Shelton to approve the fire chief attending an arson investigation school. All present voted yes.

Motion made by Cannon seconded by Green to approve repairs to the pump on the fire truck at the cost of \$900.00. All present voted yes.

Motion made by Shelton seconded by Cannon to approve the Fire Department conducting a roadblock on Saturday from 8:00 a.m. to 4:00 p.m. and the proceeds to go to Children's Hospital. All present voted yes.

Following a discussion concerning the topping and or cutting down of trees on Michael Lane; motion made by Higdon second by Burrell for Alderman Cannon to inspect the trees to be cut and make a determination if the trees need to be cut. All present voted yes.

Motion made by Cannon seconded by Green to approve the librarian applying for a \$550. matching grant to purchase a hand held inventory device. All present voted yes.

Mayor Higdon opened bid received for paving from Tennessee Asphalt Company  
East Street (From 25W to Housing Project) \$7,500.00 (200 tons)  
County Lane (From App. Hwy. to mailboxes) \$2,250.00 (60 tons)  
Perkins Subdivision \$15,000.00 (400 tons)

Motion made by Cannon second by Shelton to approve the paving bid. All present voted yes.

Mayor Higdon opened the bid received for street markings from Tennessee Asphalt Co.

1. Main Street 6464' x four lines \$3,103.00
2. Liberty Street 1622' x two lines \$390.00
3. Kentucky Street 1673' x two lines \$402.00
4. Parking spaces on Main Street \$847.00

Motion made by Cannon seconded by Green to approve bid for street markings. All present voted yes.

Motion made by Green seconded by Shelton to approve advertising for bid the paving of the road leading into the Wee Care Day Care Center and open bids at the July meeting. All present voted yes.

Motion made by Shelton seconded by Cannon to approve Charlie Jenkins attending a COPS training workshop, as required by the grant. All present voted yes.

Motion made by Cannon seconded by Green to approve the street department purchasing a pole saw, hard hats, safety glasses and gloves. All present voted yes.

Motion made by Cannon seconded by Green to prepare the check to pay for the pole saw as a 10% is applied if paid for by the 10<sup>th</sup>. All present voted yes.

Motion made by Cannon seconded by Shelton to approve emergency driving training for the fire department at the cost of \$200. All present voted yes.

Motion made by Cannon second by Shelton to approve the police department ordering citations and warning tickets. All present voted yes.

Motion made by Cannon seconded by Shelton to replace the handrail on Water Street at the cost of \$700.00 that was damaged due to an accident involving a pizza delivery vehicle. All present voted yes.

The City Attorney advised he would contact Dominoes Pizza concerning insurance to pay for the damages.

Motion made by Cannon second by Green to approve a maximum of (5) vacation days be carried over to the next fiscal year, for employees who did not take all of their vacation leave. All present voted yes.

Motion made by Green second by Cannon to approve 2 weeks paid leave for Fireman Shannon Marlow to attend training with the National Guard. All present voted yes.

Motion made by Shelton second by Higdon to employ James Botts as a part time street/sanitation worker 24 hours per week @\$8.00 per hour. Vote: Aldermen Burrell, Shelton, Mayor Higdon – yes Aldermen Cannon and Green – pass

Motion made by Cannon seconded by Shelton to approve Joe Lay to work at the street department when additional help is needed. All present voted yes.

Motion made by Shelton seconded by Cannon to have the meeting room, bathrooms and hall painted to ask Dave Violette to submit an estimate to complete the painting. All present voted yes.

Motion made by Cannon seconded by Shelton to approve the Fire Chief Shayne Green building a council table cost of materials would be approximately \$600. Fire Chief would do the work while on regular duty. All present voted yes

Motion made by Shelton seconded by Cannon to approve a \$300 estimate from Mike's Electrical and Plumbing for plumbing repairs and repairs to the hot water heater. Vote: Aldermen Burrell, Shelton, Cannon, mayor Higdon – yes Alderman Green – pass

Following a discussion concerning the CJUC board member appointment; Mayor Higdon ask City Attorney Stephen Hurst if a declaratory motion could be filed in Chancery Court to obtain a ruling on the issue of the appointment of Tommy Higdon to the CJUC Board of Commissioners. Mr. Hurst advised that this issue is different from the motion filed in November concerning a Charter interpretation, as this issue would involve filing a lawsuit in court, not a motion for a ruling.

Motion made by Higdon seconded by Shelton to file a lawsuit in court concerning the appointment of Tommy Higdon to the CJUC Board. Vote: Aldermen Burrell, Cannon, Green – no Alderwoman Shelton and Mayor Higdon - yes.

Motion made by Cannon seconded by Higdon to table until the July 3<sup>rd</sup> meeting for the CJUC to obtain an updated flood evaluation report from IRTEC which will include recommendations to correct flood areas. All present voted yes.

Motion made by Cannon seconded by Shelton to approve the CJUC completing work on Hope Wier Lane to correct water problems. All present voted yes.

Motion made by Cannon seconded by Shelton to approve Resolution No. 257 amending Resolution No. 253 supporting and authorizing the submission of a Tennessee Municipal Bond Fund amended loan application for a 12 inch raw water line from Cave Spring Water Treatment to Ridge Road. Vote: Aldermen Burrell, Shelton, Cannon, Green – yes Mayor Higdon pass

Following a discussion of an invoice submitted by Mike's Electrical & Plumbing in the amount of \$474.29 for work at the residence of Ms. Evelyn Gaylor as per the invoice repairs were needed due to damage caused from a water problem.

Motion made by Shelton seconded by Higdon to submit the claim to the Town's insurance carrier. Vote: Aldermen Shelton, Cannon, Green, Mayor Higdon yes Alderman Burrell pass

Motion made by Cannon seconded by Shelton to rescind the approval of the bond resolutions that were approved in a Special Called Meeting on May 15, 2003. All present voted yes.

Motion made by Shelton seconded by Higdon to approve the Mayor and Council attending the TML Conference. All present voted yes.

Motion made by Cannon seconded by Shelton to pay the expenditures. All present voted yes.

Motion made by Cannon to adjourn.

Meeting adjourned at 9:40 P.M.

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Recorder

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Mayor